अखिल भारतीय आयुर्विज्ञान संस्थान, गुवाहाटी

चांगसारी, गुवाहाटी, असम – 781101

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, GUWAHATI

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स्नातकोत्तर परीक्षा नियम एवं विनियम

POST GRADUATE EXAMINATION RULES AND REGULATIONS

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All the Post Graduate Examinations at AIIMS Guwahati shall be governed by:

a. AIIMS Act and Rules.

b. Ordinances and Academic Regulations of AIIMS.

c. National Medical Commission (NMC) / erstwhile MCI Postgraduate Medical Education Regulations.

d. Decisions of the Academic Section, Examination Section, Standing Academic Committee, Governing Body, and Institute Body of AIIMS Guwahati.

INTERNAL ASSESSMENT:

1. Continuous internal assessment shall be conducted throughout the course. The Residents shall be assessed every six months (May/June and Nov/Dec) and marks shall be awarded for both theory and practical components. A total of Five Internal Assessments (Theory & Practical/Clinical) shall be conducted. The department shall decide modalities of internal assessment and conduct the examinations accordingly.
2. Records of internal assessment shall be maintained by the department and submitted regularly to Academic Section and Examination Section for official records.
3. A candidate must secure at least 50% marks in internal assessment, both in theory and practical separately; to be eligible for the final examination.
4. No weightage is given to internal assessment in the final examination.

RESEARCH METHODOLOGY COURSE:

1. The candidates shall be required to attend the Research Methodology Course within one year of their joining and must clear the exit examination of the courses to be eligible for appearing the final examination.
2. Additional mandatory courses, as notified from time to time, may also be subject to the same conditions.

THESIS SUBMISSION AND EVALUATION:

1. The candidate must submit a thesis/dissertation as per AIIMS Guwahati guidelines.

2. The thesis topic must be approved by the Institutional Ethics / Research / Academic Committee within the stipulated time.
3. Submission and approval of thesis is a mandatory prerequisite for appearing in the final examination. The thesis shall be evaluated by two external examiners appointed by the Competent Authority, AIIMS Guwahati.
4. Acceptance of the thesis is compulsory for award of the degree.
5. The candidate must submit the thesis six months before the examination. The last date for submission of thesis shall be **30th JUNE for those appearing at the DECEMBER examination** and **30th NOVEMBER for those appearing at the MAY examination**.
6. Those candidates who appeared in the post graduate examination after the completion of their three years of residency may be permitted to reappear in the examination within 5 years of their submission of thesis.
7. The thesis should be signed by the guide, co-guide (s) and the Head of the Department of the parent subject and then submitted to the Examination section for evaluation, through Academic section.
8. The thesis shall be sent for evaluation, to at least a minimum of two external examiners. The examiners will report independently to the Dean Examination and recommend whether the thesis is approved / returned for improvement or revision as suggested / rejected.
9. The thesis shall be deemed to have been accepted when it has been approved by both the examiners.
10. Where improvements have been suggested by the examiners, the candidates shall be required to re-submit the thesis, after making the requisite improvements for evaluation.
11. When the thesis is accepted by one examiner and rejected by another examiner, it shall be sent to a third examiner for comments.
12. When a thesis is rejected by both the examiners, it shall be returned to the candidate who shall have to write it again. The second thesis, as and when submitted shall be treated as a fresh thesis and processed. A thesis rejected by the examiners can be re-submitted after complete revision with incorporation of new results, not earlier than one year and not later than two years from the date of intimation of thesis rejection by the office of examination. The re- submitted thesis with complete revision and incorporation of new results may be sent again to the same set of examiners or to new set of examiners at the discretion of Executive Director/Dean. Rejection of the re-submitted thesis again will disqualify the candidate and his registration will permanently be cancelled.

13. Acceptance of thesis submitted by the candidate shall be a pre-condition for his/her admission to the final examination.
14. There shall be no separate marks allotted for thesis.
15. Provided that under special circumstances if the report from one or more examiners is not received by the time the post-graduate examination, the candidate may be permitted provisionally to sit for the examination, but the result shall be kept withheld till the receipt of the report subject to the condition that if the thesis is rejected then the candidate in addition to writing a fresh thesis, shall have to appear in the entire examination again.
16. A candidate whose thesis stands approved by the examiners but fails in the examination, shall not be required to submit a fresh one if he/she appears in the examination in the same branch on a subsequent occasion.

ATTENDANCE:

The candidate must have fulfilled the following attendance requirements:

1. A minimum of 80% attendance in theory classes, seminars, and other academic activities is mandatory.
2. A minimum of 80% attendance in clinical/posting duties is compulsory.
3. Attendance shall be certified by the HOD and verified by the Academic Section.
4. Shortage of attendance may be condoned only in exceptional circumstances as per AIIMS Guwahati rules.

ELIGIBILITY CRITERIA TO APPEAR IN FINAL EXAMINATIONS:

The candidate must have:

1. Submitted and obtained approval of the thesis.
2. Completed Research methodology course.
3. Obtained at least 50% marks in the internal assessment, both theory and practical separately.
4. Attendance as per the resident leave policy, if leave extends the prescribed limit, tenure/examination or both may be extended.
5. One poster/oral presentation in concerned Society, Regional, State or National Conference.
6. One publication in peer reviewed indexed journal (Publication in predatory

journals not accepted) – is desirable.

EXAMINATION FEE:

There shall be examination fee of Rs. 2000/- (Rupees Two Thousand only) for appearing in final Examination.

STRUCTURE OF FINAL EXAMINATIONS:

The final examination shall consist of:

1. Theory Examination – Paper I, Paper II, Paper III and Paper IV.
2. Practical/Clinical Examination and Viva Voce.

CRITERIA FOR PASSING FINAL EXAMINATIONS:

1. Candidates are required to obtain a minimum of 40% in each theory paper, and 50% aggregate in all the four papers in final degree examination in broad specialty and super specialty subjects and a minimum of 50% in Practical/Clinicals and Viva-Voce in order to be declared as successful/having passed the examination.
2. Candidates securing less than 50% of marks either in theory or practical/clinical and viva-voce shall be declared as failed.
3. Failed candidate has to appear in both theory and practical/clinical at the subsequent examination held by the institute.

FINAL MARKS:

		Theory marks	**Practical/Clinical marks**
Final Examination	Paper I	100	400 (Practical/Clinical-300 Viva-voce-100)
	Paper II	100	
	Paper III	100	
	Paper IV	100	
Total		**400**	**400**

Grace marks:

No grace mark shall be permitted in Post Graduate examination either for theory or for practical/clinical.

Revaluation/Retotaling:

1. No provision for revaluation of answer scripts.
2. Any student who wishes to get his/her marks retotaled may be given an opportunity. Application for retotaling should be done within 07 days from the date of declaration of result. The fee for retotaling is Rs. 500/- per paper. This shall include only verification of marks and the total of all marks given.

Declaration of Results:

1. Results shall be declared by the Examination Section after approval by the Competent Authority of AIIMS Guwahati.
2. Results shall be published on the official AIIMS Guwahati website/notice board.
3. The decision of AIIMS Guwahati regarding results shall be final and binding.
4. The result shall be withheld in case thesis evaluation report is awaited.

Re-Examination/Supplementary Examination:

1. A candidate who fails in theory and/or practical shall be eligible to appear in a subsequent examination as per AIIMS Guwahati schedule.
2. There shall be no Supplementary Examination.
3. The number of attempts and time limits shall be governed by AIIMS Guwahati.

Conduct of Final Examination:

1. Theory & Practical examinations shall be held twice in a year during the months of December and May.
2. The final list of eligible candidates for PG examination shall be declared and displayed by the Examination Section.
3. The maximum number of candidates to be examined in Clinical/Practical/Viva-voce on any day shall not exceed eight for MD/MS degree and three for DM/M.Ch. examinations.
4. There shall be four examiners for the final PG examination [two internal and two external examiners] who will assess and evaluate the examinee. The senior internal examiner shall act as the Chairman of the examiner panel.
5. The selection of the examiners shall be done from the panel of eligible

examiners by the Competent Authority. At least six months prior to the examination with maintaining confidentiality Dean (Examination) shall seek from the HOD in prescribed format, the name of internal and external examiners, fulfilling the criteria for post graduate examinership.

6. Each external examiner shall set and send one set [consisting of four sets of theory papers] of question papers as per the format of AIIMS Guwahati. The sets of paper shall be moderated by the Chairman of the examiner panel for proof reading/modifications. The examination section shall arrange random selection of one set of papers out of the two moderated sets by the hands of Director/Dean before the date of examination.
7. Each examiner appointed for final examination, shall evaluate all four-theory answer sheet.
8. The practical and viva-voce marksheet signed by all the examiners shall be submitted to the Examination Section in a sealed envelope by the Chairman of the examination on the last day of the practical.

UNFAIR MEANS AND MISCONDUCT:

1. Use of unfair means in examination shall attract strict disciplinary action.
2. Use of unfair means in the Examinations will lead to debarring of the student from appearing in the respective Professional for a period of maximum of three years or as decided by Competent Authority/Examination Committee and/or other disciplinary action as per AIIMS Guwahati rules.
3. The decision of the Dean (Examination)/Competent Authority shall be final.

APPOINTMENT OF EXAMINERS:

1. Examiners shall be appointed by the Competent Authority of AIIMS Guwahati as per prescribed norms. Examiners must fulfil eligibility criteria laid down by AIIMS/NMC.
2. There shall ordinarily be two external and two internal examiners for each subject.
3. A faculty has to be a Professor/Additional Professor in one of the Institutes of National Importance or in unavoidable circumstances, a Professor in NMC recognized Government Medical College with minimum 08 (Eight) years of teaching experience in the concerned subject after obtaining Post Graduate degree (MD/MS/DM/PhD), out of which at least 03(Three) years as post graduate teacher.
4. An external examiner (s) shall ordinarily be appointed for not more than two

consecutive terms.

5. The internal examiner (s) in a subject shall not accept external examinership for Institute/College from which external examiners is appointed in his subject.
6. The same set of examiners shall be ordinarily responsible for the theory, practical/clinical and viva-voce examination.
7. In case of non-availability of Professor and Additional Professor following criteria shall be followed:

A faculty who fulfils the eligibility criteria for Post Graduate teacher (Associate Professor) with minimum of 08 years of teaching experience in the concerned subject after obtaining post graduate degree (MD/MS/DM/PhD), out of which at least three years as a post graduate teacher.

AWARD OF DEGREE:

1. The Post Graduate degree shall be awarded only after passing the final examinations, acceptance of thesis, and completion of all training requirements.
2. The degree shall be awarded at the Convocation of AIIMS Guwahati or as notified.

POWER TO AMEND:

1. AIIMS Guwahati reserves the right to amend, modify, or repeal any of these rules.
2. Any interpretation of these rules shall rest with the Executive Director/Competent Authority of AIIMS, whose decision shall be final.